**Eddie E. Chance**  
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**Career Objective:**   
Seeking a Supply Chain Analyst position to apply my knowledge of quality control, strategic sourcing and project management skills.

**Professional Experience:**

**Deputy Sheriff – Law Enforcement**

Cobb County Sheriff Office, Lawrenceville, Georgia  
April 2013 – Present

Conduct searches of buildings and large outdoor areas.

* Perform law enforcement patrol functions while working rotating shifts.
* Used bodily force to gain entrance through barriers to search, seize, and investigate incidents.
* Prepare investigative and other reports using appropriate grammar, symbols and mathematical computations.

**Automated Supply Specialist**  
SAIC, Bagram, Afghanistan  
Jan 2010 – June 2013

* Responsible for developing numerous Supply Chain Performance Indicators including Fill Rate.
* Received and verified materials according to purchase orders.
* Familiar with the use of SAMS-1E system and PBUSE.
* Excellent ability to plan, organize and follow through.
* Excellent communication and writing skills.

**Supply Specialist**

Jacobs Technology, Iraq   
Aug 2008 – Jan 2010

* Established and maintained records like stock lists, material control, inventory, supply reports and accounting.
* Reviewed and verified quantities received against bills of contracts, lading, shipping documents and purchase requests.
* Responsible for unloading and storing incoming equipment and supplies.

**Staff Logistician**   
ManTech International, Iraq  
Jan 2007 – Nov 2007

* Planned, directed, or coordinated the storage or distribution operations within an organization that were engaged in storing or distributing materials and products
* Supervised the activities of workers engaged in receiving, storing, and shipping products and materials.
* Prepared inventory for shipping, loading on pallets, attaching green tags, creating DD Form 1149 documentation, and shrink-wrapping pallets
* Working knowledge of DD Form1149 process for agency Cargo Shipping Services and Agency Stock System.

**Automated Supply Specialist**  
URS, Iraq  
Dec 2005 - Jan 2007

* Receipt, accountability, and inventory of equipment and spare parts.
* Reviewed and verified quantities received against bills of contracts, lading, shipping documents and purchase requests.
* Responsible for unloading and storing incoming equipment and supplies.
* Administered document control procedures and maintaining stock location system.
* Processed requests and turn-in documents at direct support level through warehousing section.
* Preparing, explaining and distributing shipping documents.
* Operating material-handling equipment.

**Senior Supply Sergeant**   
United States Army, Gordo, Alabama  
May 1999 – June 2005

* Posted transactions to the property book and supporting
* Performed both manual and automated property book accounting with related functions associated with accurate property accountability.
* Coordinates and tracks the needs for maintenance, replacement, inventory, and repair parts.
* Maintained automated supply systems for accounting of expendable and non-expendable supplies and equipment.
* Returned damaged materials and requested credits.

**Educational Summary:**

**April 14 – Present**, Strayer University, Lithonia, GA, Acquisition & Contract Management

**July 12 – April 14**, DeVry University, Decatur, GA, Health Information Technology

**Sept 80 – May 84**, Robert C. Hatch High, Uniontown, AL, Graduated

**Training Summary:**

Standard Army Supply System Course (SAMS-E), Balad, Iraq, 1 week

Basic Non-Commission Officer Course, Fort, Lee, Virginia, 10 Weeks

U.S. Army Quartermaster School (supply) Fort Lee, Virginia, 8 Weeks

U.S. Army Logistics Course, Fort Gillem, Georgia, 2 Weeks